



Student Absence Advise Form
(Absence due to Family Holiday)

Please note:

1. School is compulsory for all students and a legal requirement for all parents so the School discourages families from withdrawing students for the purpose of a holiday.
2. Parents are expected to have read the School's "Student Attendance Policy" and its consequences.
3. Parents are expected to complete this form for leave longer than two (2) days. If possible, the form needs to be sent to the Principal at least three (3) weeks prior to the absence.

Reason for Absence: _____

Dates will not be attending school. From _____ **to** _____

Name of Student: _____ **Class:** _____

Name of Student: _____ **Class:** _____

Name of Student: _____ **Class:** _____

Name of Student: _____ **Class:** _____

I am aware of the contents of the Schools "Student Attendance Policy" and its consequences. I am also aware that this correspondence needs to be directed to "The Principal".

Signed: _____ **Date:** _____

Name of Parent / Guardian / Carer