ST BENEDICT'S SCHOOL
YEAR 2
2018 REQUIREMENTS

PRE-ORDERED SCHOOL SHOP PICK-UP:
- Return your list to school by 3rd of November 2017.
- Please tick the items that you wish to purchase. If you wish to pre pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.
- You can also order online up to 5th November 2017 and choose school pick-up. Please visit booklists.ziggies.net.au. Your school code is STB. Select Year 2. Your password is ZZY080.
- You can also choose to pay on collection of your pre-packed bag – using credit card, EFTPOS or cash – no cheques will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. Please check with Ziggies, after your shop date as to where your uncollected bag will be held.
- Collect your pre-packed bag from the Undercover Area on Monday 4th December 2017 from 2:30pm – 4:00pm.

HOME OR BUSINESS DELIVERY:
- Order online by 5th November 2017 for HOME OR BUSINESS DELIVERY.
- All orders for delivery MUST be PRE-PAID.
- Postage is $6.00 per child or $10.00 per family (for instructions on family delivery see below).
- If paying postage per family, please select the “delivery per family” option on the first child’s order, then for every additional order, please select the “additional child” option. You will be charged $10.00 delivery on the first child’s order, and $0.00 delivery for each additional child’s order. When filling in your delivery details, please also put the full name & year level of each sibling in the “comments” area so that we can ensure all orders are sent together.
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on www.auspost.com.au.
- We recommend using a business address for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. If using a business address, please ensure that you enter the name of the business.
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.
- To order online, please visit booklists.ziggies.net.au. Your school code is STB. Select Year 2. Your password is ZZY080.

LATE ORDERS:
Orders received after the 5th November 2017 will be processed for home delivery. Postage will be $8.00 per child or $12.00 per family, and delivery before the start of school CANNOT be guaranteed, so please place your order BEFORE the cut-off date.

MISSING ITEMS:
If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing admin@ziggies.net.au. Any claims made after this date will not be accepted.

PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES

ZIGGIES EDUCATIONAL SUPPLIES
1/180 Bannister Rd
Canning Vale WA 6155
Shop 31, 57 Joondalup Drive (off George Grey Place)
Joondalup WA 6027
Web: booklists.ziggies.net.au
Email: admin@ziggies.net.au
Phone: 9455 3717
Email: northstore@ziggies.net.au
Phone: 9301 4587
SELF SERVICE:

Trading hours:  
Mon – Fri 9:00am – 5:00pm  
Sat 9:00am – 1:00pm  

Extended hours:  
Sat 20th Jan 9:00am – 3:00pm  
Sat 27th Jan 9:00am – 3:00pm  
Sun 28th Jan 11:00am – 4:00pm  
Mon 29th Jan 9:00am – 6:00pm  
Tues 30th Jan 9:00am – 6:00pm  
Sat 3rd Feb 9:00am – 3:00pm  
Closed all public holidays

How to shop: The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can

Visit us at:  
1/180 Bannister Rd  
Canning Vale WA 6155  

Shop 31, 57 Joondalup Drive (off George Grey Place)  
Joondalup WA 6057

REFUNDS:

Refunds will be granted for items on your Requirements List that are in perfect condition up to the 18th of February 2018 or 14 days from date of purchase (whichever is the latter). Perfect condition = still wrapped in packaging, no name written on, no bent corners, no book covering, no codes scratched off etc.

NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.

YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED!

Please cut along this line and retain this slip as a reminder

PARENTS TO SUPPLY:
1x Library Bag (available from school uniform shop)  
2x Packs of Baby Wipes  
1x Homework Folder (available from school uniform shop)  
1x Art Shirt/Smock Long Sleeved & Waterproof (available from school uniform shop)  
2x Boxes of Tissues  
1x Box of Snaplock Sandwich Bags  
1x Double Zip Flat Pencil Case  
1x Small Zip Flat Pencil Case  
(There are no restrictions on where pencil cases are purchased)  
1x Pump Hand Sanitiser

Your parcel will be available from the Undercover Area on:  
Monday 4th December 2017 from 2:30pm – 4:00pm.

You may pay via cash, credit card or EFTPOS on the day.
No cheques will be accepted on collection day.

Surname:  
First Name:  
Total: $  
ST BENEDICT'S SCHOOL  
YEAR 2
**ST BENEDICT'S SCHOOL YEAR 2 2018**

**Student Name:**

**Parent Name:**

**Parent Contact #:**

**Email Contact:**

**PLEASE TICK THE ITEMS YOU WISH TO PURCHASE**

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<th>BIN LOC</th>
<th>ITEM</th>
<th>NOTES</th>
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<th>PRICE EA</th>
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<td>Crayons Crayola Twistables 12 #</td>
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**PLEASE TICK IF ALL OF THE ITEMS ABOVE TO BE PURCHASED**

- Clearly label all stationery.
- Do not cover any books. They will be sent home for covering at a later date.
- Please ensure all items on the booklist are sent to school on the first day.

**PLEASE SEE PREVIOUS PAGE FOR PARENTS TO SUPPLY**

**GRAND TOTAL:** $

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**2018 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES**

If pre-paying by credit card, please fill out the information below:

- **Card Type:** □ Mastercard □ Visa (American Express is not accepted)
- **Card Number:** __________/_________/_________/_________ Expiry: _____/_____
- **Cardholder's Name:** ___________________________ Signature: __________

**Prices are subject to change without notice** **All prices include GST**

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**