ST BENEDICT’S SCHOOL
YEAR 4

2017 REQUIREMENTS

PRE-ORDERED SCHOOL SHOP PICK-UP:
- Return your list to school by 2nd of November 2016.
- Please rule through the items you do not wish to purchase. If you wish to prepay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.
- You can also order online up to 6th of November 2016 and choose school pick-up. Please visit booklists.ziggies.net.au. Your school code is STB. Select Year 4. Your password is ZZY080.
- You can also choose to pay on collection of your pre-packed bag – using credit card, EFTPOS or cash – no cheques will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. Please check with Ziggies, after your shop date as to where your uncollected bag will be held.
- Collect your pre-packed bag from the Undercover Area on Monday 5th of December 2016 from 2:30pm to 4:00pm.

HOME OR BUSINESS DELIVERY:
- Order online by 6th of November 2016 for HOME OR BUSINESS DELIVERY.
- Postage is $7.95 per child or $12.00 per family (for instructions on family delivery see below).
- If paying postage per family, please select the “delivery per family” option on the first child’s order, then for every additional order, please select the “additional child” option. You will be charged $12.00 delivery on the first child’s order, and $0.00 delivery for each additional child’s order. When filling in your delivery details, please also put the full name & year level of each sibling in the “comments” area so that we can ensure all orders are sent together.
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on www.auspost.com.au.
- We recommend using a business address for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. If using a business address, please ensure that you enter the name of the business.
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.
- To order online, please visit booklists.ziggies.net.au. Your school code is STB. Select Year 4. Your password is ZZY080.
- Please note: All home/business delivery orders must be PRE-PAID

LATE ORDERS:
Orders received after the 6th of November 2016 will be processed for home delivery.
These orders will incur a late postage and handling fee of $13.95 per child or $20.00 per family, and delivery before the start of school CANNOT be guaranteed, so please place your order BEFORE the cut-off date

MISSING ITEMS:
If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing admin@ziggies.net.au. Any claims made after this date will not be accepted.

PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES

ZIGGIES EDUCATIONAL SUPPLIES
1/180 Bannister Rd
Canning Vale WA 6155

Web: booklists.ziggies.net.au
Email: admin@ziggies.net.au
Phone: 9455 3717
SELF SERVICE:
Visit us at: ZIGGIES EDUCATIONAL SUPPLIES
1/180 Bannister Rd
Canning Vale WA 6155
Trading hours: Mon – Fri 9:00am – 5:00pm
Sat 9:00am – 1:00pm
Sat 24th Dec 9:00am – 1:00pm
Sat 31st Dec 9:00am – 1:00pm
Sat 28th Jan 9:00am – 3:00pm
Sun 29th Jan 11:00am – 4:00pm
Closed all public holidays
How to shop: The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.
Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.
We are located here opposite Trevors Carpets
(Extra parking is available at the rear of the store)

REFUNDS:
Refunds will be granted for items on your Requirements List that are in perfect condition up to the 28th of February 2017 or 14 days from date of purchase (whichever is the latter). Perfect condition = still wrapped in packaging, no name written on, no bent corners, no book covering, no codes scratched off etc.
YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED!

Please cut along this line and retain this slip as a reminder

PARENTS TO SUPPLY:
1x Magazine Holder
1x Library Bag (available from school uniform shop)
1x Homework Folder (available from school uniform shop)
1x School Diary (available from class teacher - $6.00 to be added to school fees)
1x Art Shirt/Smock Long Sleeved & Waterproof (available from school uniform shop)
1x Pack of Medium Snap Lock Bags (50+)
1x Piniclean Wipes (110 Wipes)
1x Pack of Large Baby Wipes (80+)
1x $50.00 iTunes card
Please label and cover textbooks in clear contact. Most items to be clearly labeled.

Your parcel will be available from the Undercover Area on:
Monday 5th of December 2016 from 2:30pm to 4:00pm.
You may pay via cash, credit card or EFTPOS on the day.
No cheques will be accepted on collection day.

Surname: 
First Name: 
Total: $ 

ST BENEDICT’S SCHOOL
YEAR 4
# YEAR 4 ST BENEDICT'S SCHOOL 2017

**Student Name:**

**Parent Name:**

**Parent Contact #:**

**Email Contact:**

*Please rule through any items that you DO NOT wish to purchase*

<table>
<thead>
<tr>
<th>BIN LOC</th>
<th>ITEM</th>
<th>NOTES</th>
<th>QTY</th>
<th>PRICE EA</th>
<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td>0033</td>
<td>Binder Book Spirax A4 128 Page 8mm</td>
<td></td>
<td>6</td>
<td>$2.75</td>
<td>$16.50</td>
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<td>0062</td>
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<td>(Retain From Previous Year)</td>
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<td>$12.50</td>
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<td>(Retain From Previous Year)</td>
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<td>(Progress File)</td>
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<td>$11.00</td>
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<td>Graph Book Spirax A4 48 Page 10mm Grid</td>
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<td>2</td>
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*If your child is left handed, please select the scissors below*

<table>
<thead>
<tr>
<th>BIN LOC</th>
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<th>PRICE EA</th>
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<tr>
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<td>3455</td>
<td>Oxford Handwriting for NSW Year 4</td>
<td></td>
<td>1</td>
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<td>$13.99</td>
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**SUBTOTAL:** $148.99

Please label and cover textbooks in clear contact
Most items to be clearly labelled

**PLEASE NOTE**

Only the stationary items listed on this booklist are permitted at school. Alternative/extra stationery including items such as Smigles are not to be brought to school.

**PLEASE SEE PREVIOUS PAGE FOR PARENTS TO SUPPLY**

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**GRAND TOTAL:** $148.99

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### 2017 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES

If pre-paying by credit card, please fill out the information below:

- **Card Type:**
  - [ ] Mastercard
  - [ ] Visa
  - (American Express is not accepted)

- **Card Number:** __________ / __________ / __________ / __________

- **Expiry:** __________ / __________

- **Cardholder’s Name:**

- **Signature:**

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*Prices are subject to change without notice  All prices include GST  You must pre-order to guarantee supply of ## items*

1/180 Bannister Rd, Canning Vale WA 6155